

Presenter's Name

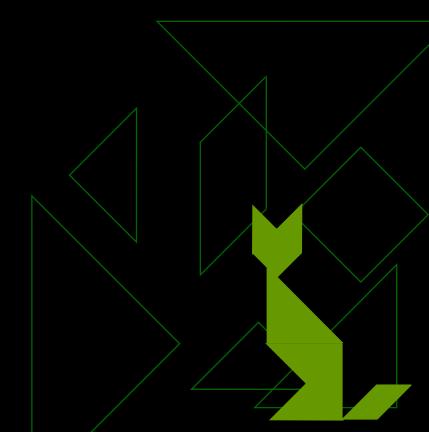
Agenda

- Overview
- Brainstorming objectives
- Rules
- Brainstorming activities
- Summarize
- Next steps



Overview

- Quick overview of what this meeting is all about
 - Agenda
 - What to expect

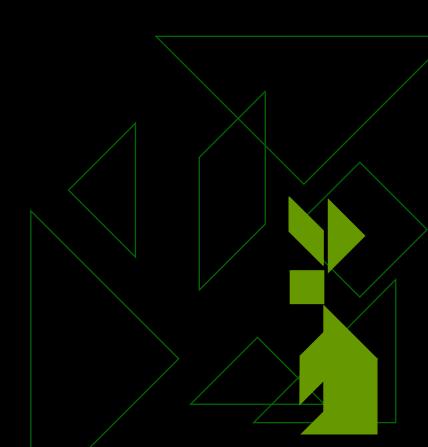


Brainstorming Objectives

- Describe the objective(s) of the exercise:
 - New product or service ideas?
 - New feature ideas?
 - Feature/product naming?
 - Promotion ideas?
 - New process for doing something?
- Define top requirements or restrictions.

Rules

- No idea is a bad idea
- Be creative
- Take risks
- No criticism allowed



Brainstorming Activity

- Generate ideas
 - Use games and exercises to "warm up" your creative thinking
 - When ideas slow down, try another exercise to generate fresh ideas
 - Breaking into smaller groups may be helpful
- Use a computer to capture every comment/idea

Summarize

- Review ideas
- Vote on top candidates and consolidate
- Check requirements and restrictions
- Trim list to top 5-10 ideas

Next Steps

- Describe what happens next:
 - Research the ideas generated?
 - Follow up with larger group?
 - Generate action items for follow-up:
 - Start turning ideas into reality.

